



# ANNUAL REPORT FY JULY 23 - JUNE 24



**Roanoke City Sheriff's  
Office**

**Sheriff Antonio D. Hash**

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MESSAGE  
FROM

# SHERIFF HASH

We Do It Better When We Do It  
Together!

**Great Citizens of Roanoke City,**

**I am pleased to present the Annual Report for the Roanoke City Sheriff's Office (RSO), covering fiscal year July 1, 2023 to June 30, 2024. Under my leadership and with the tireless dedication of our deputies and staff, we have achieved significant milestones that have strengthened our agency's ability to serve and protect this 8-time All-American community.**

**Over the past year, we have focused on several key initiatives designed to enhance public safety, promote justice, and build stronger connections between our office and the citizens of Roanoke City. I am proud to share the following accomplishments and highlights:**

**We implemented additional training opportunities for our deputies, equipping them with the skills necessary to navigate the evolving landscape of law enforcement. This has included advanced courses through Georgetown University, including the ABLE (Active Bystandership in Law Enforcement) Training, enhancing community policing, mental health awareness, and de-escalation techniques.**

**Our executive office provided jail-certified deputies the opportunity to return to law enforcement school, helping them advance their careers and better serve our city while continuing to support their families.**

**This initiative has bolstered our workforce's versatility and effectiveness.**

**We've worked hard to foster stronger ties with the community through outreach programs and events aimed at transparency and mutual trust. Social media platforms like Instagram, LinkedIn and Facebook and have been key to this effort, allowing us to share important updates, success stories, and live events directly with the people we serve.**

**Our presence in the Roanoke Times and other local news outlets has also helped raise awareness about our initiatives and efforts to keep Roanoke City safe and inclusive.**

**A core priority of RSO is to ensure those in our custody return to society better equipped for success. This year, we expanded educational and vocational training for residents/inmates, offering programs designed to reduce recidivism and provide a fresh start upon release.**

**To ensure the safety and efficiency of our deputies and staff, we have invested in new equipment and technology, including body cameras, tasers, and expandable batons. These tools help provide less-lethal force options when necessary, improving the safety of our deputies and ensuring that citizens can return home safely.**

**By engaging directly with the community, we have been able to inspire confidence in the work we do. We invite you to follow us on all social media platforms to stay up-to-date with our ongoing efforts.**

**As we reflect on our successes and growth, I want to extend my deepest gratitude to the Citizens of Roanoke City. Your continued support empowers us to do this important work, and together we will continue to build a safer and stronger community.**

**I look forward to what we will accomplish together in the coming year. Thank you for trusting us to serve you.**

**Sincerely,**

*Sheriff Antonio D. Hash*

**Sheriff Antonio D. Hash**

# MISSION, VISION & VALUES

## Our Mission

As a diverse, professional law enforcement agency, we will serve and protect every person within the City of Roanoke through quality law enforcement, court, correctional, civil process, and customer-focused services.

## Our Vision

We will strive to be a model sheriff's office, upholding high professional standards and values, guided by our mission and the law enforcement code of ethics, while building positive relationships with those we serve.

## Our Values:

Dedication  
Integrity  
Service  
Courage

## AGENCY LEADERSHIP PILLARS



# RSO LEADERSHIP TEAM



**Colonel  
Brandon Young**  
Chief Deputy



**LT. Colonel  
Jeffrey Jenkins**  
Asst. Chief Deputy



**Brian Williams**  
Chief Support  
Services Officer



**Brian MCDaniel**  
Chief Court Security  
Officer



**David Powers**  
Chief  
Correctional Officer



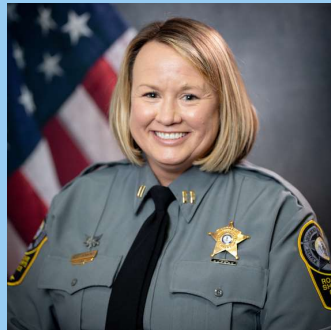
**James Murphy**  
Chief of Staff



**Captain  
Angela Traynham**  
Asst. Chief Support  
Services Officer



**Captain  
Deatria Muse**  
Asst. Chief Court  
Security Officer



**Captain  
Nikki Jenkins**  
Asst. Chief Correctional  
Officer



**Captain  
Gayle Combs**  
Chief Law Enforcement  
Officer



**Commander  
Brian Geiser**  
Professional  
Standards Unit

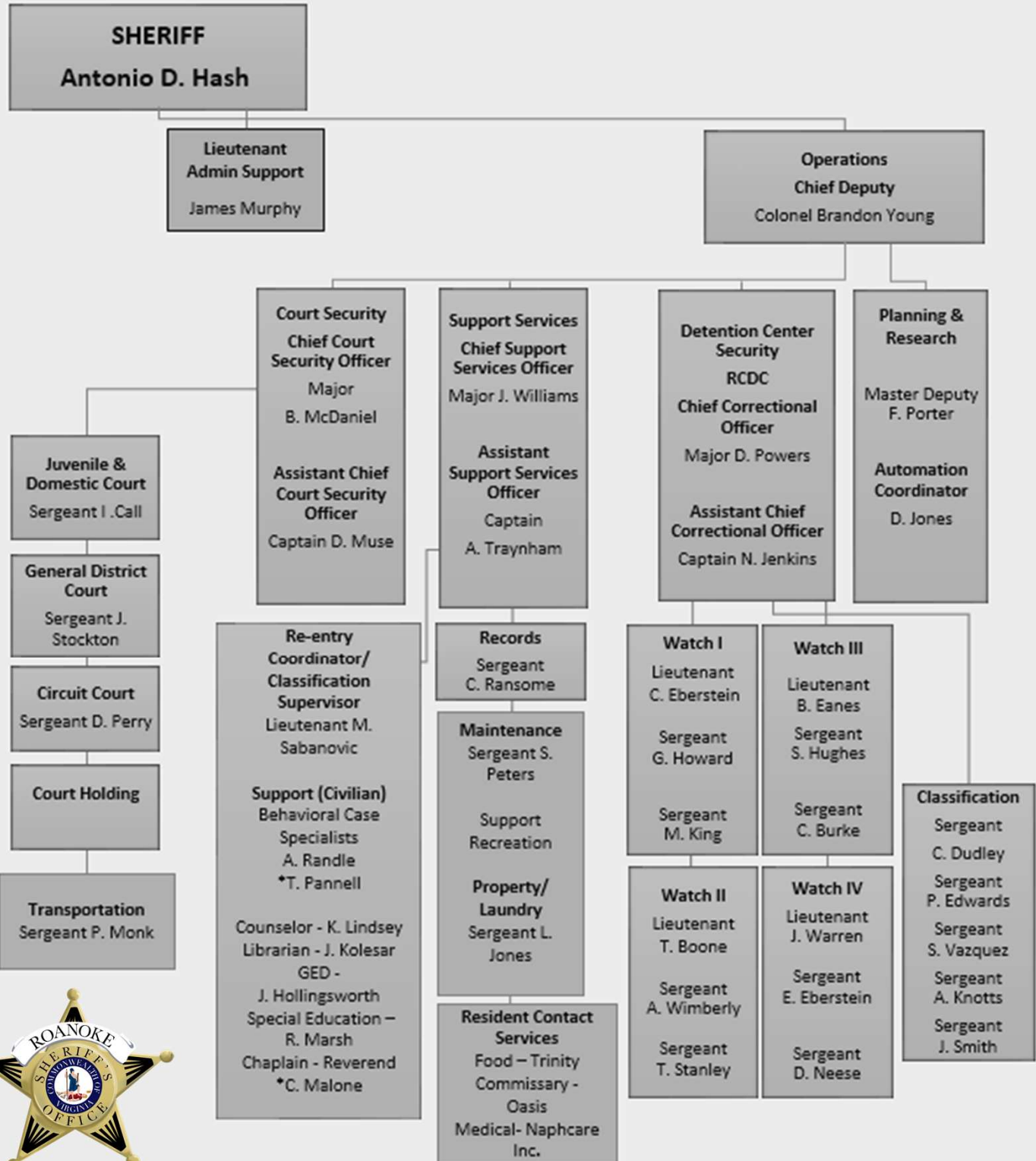


**Lieutenant  
Miret Sabanovic**  
Re-Entry  
Coordinator/Program  
Manager



**Lieutenant Andrew  
Palmer**  
Asst. Chief  
Law Enforcement Officer

# OPERATIONS

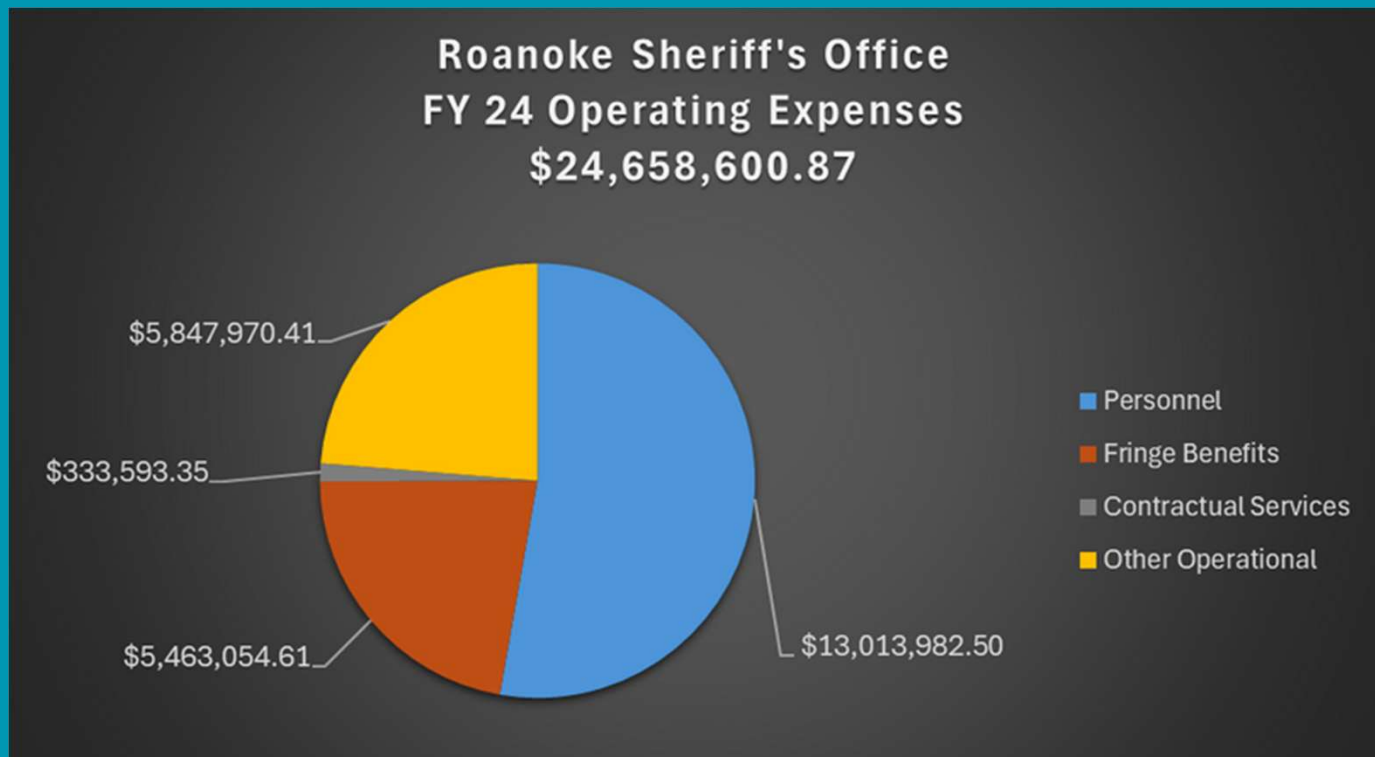


# EXECUTIVE SUMMARY

The Roanoke City Sheriff's Office strives to provide the citizens and visitors of the City of Roanoke with correctional and law enforcement services of the utmost quality. This would not be possible if it wasn't for the hard work and dedication of the brave men and women who serve. Each day, Sheriff's Office personnel put their lives at risk, often facing unknown and dynamic situations, for the safety of the community. For this, we recognize the efforts our staff and offer our sincere gratitude and appreciation.

## Operating Expenses

The efforts and programs offered by the Sheriff's Office are formed, in part, by the annual budget. For FY24, Roanoke City Sheriff's Office had a combined adopted total budget of \$25,088,609.52 for the operation of the Sheriff's Office and Detention Center.



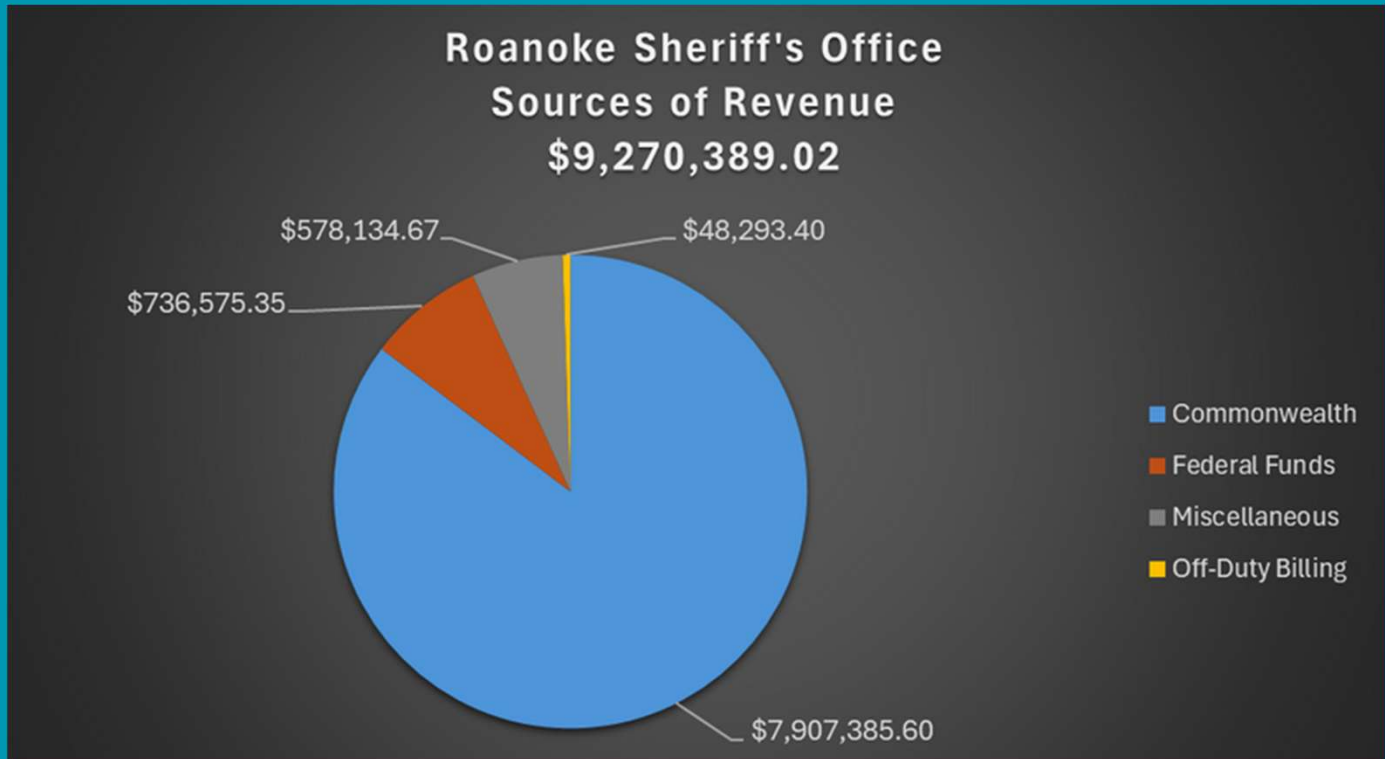
Of this total, \$3,907,788 was allocated for the operation of the Sheriff's Office, with the remaining \$21,108,822 allocated for the operations of the Detention Center.

The expenditure for the operations of the Sheriff's Office totaled \$5,027,123.02. Expenditures for the Detention Center totaled \$19,631,477.85. The combined expenditures of the Sheriff's Office and Detention Center totaled \$24,658,600.87, with a total surplus of \$430,008.65.



# Revenue

The Sheriff's Office generated revenue in the amount of \$1,363,003.42, from numerous sources to include housing of federal prisoners, holding for other jurisdictions, and resident fees. The Sheriff's Office received reimbursement funding, to include salaries, from the Commonwealth of Virginia totaling \$7,907,385.60. Combined, the Sheriff's Office generated \$9,270,389.02 to help offset the agency's operating budget.



# Grants

The Sheriff's Office was awarded \$471,745 in grant funding through the DCJS School Resource Officer Grant to be used towards FY25 SRO salaries and benefits. The terms of this grant required a \$241,723 local match, bringing the total grant package to \$713,468.

The DCJS SRO Grant Incentive Program has allowed the Sheriff's Office to ensure an SRO is assigned to specifically to each of the City's seventeen elementary schools. This is the third award the Sheriff's Office has received from this grant program.

## Service Changes

In August 2023, the contract for resident commissary operations was awarded to Oasis Management Systems. This contract brought about several changes, including a new resident banking management platform, the ability for arrestees to deposit money using a debit card, and new items for residents to order.

Towards the close of FY24, resident communications (phone, tablet, video visitation) was combined into one contract and awarded to ViaPath. This contract will enhance programming offered to residents by providing supplementary educational and vocation training through the tablet platform. As opposed to sharing tablets, under this contract each resident committed and classified to the facility will be issued their own tablet for use during their incarceration. As the new tablets allow for phone calls and video visitation, residents will be able to have increased access opportunities to communication with friends and family.

## Planning & Research

The Planning and Research Division consists of: **Sergeant Frank Porter, Project Manager:** Responsible for day-to-day management of the project and oversees the six aspects of a project, including scope, schedule, finance, risk, quality, and resources.

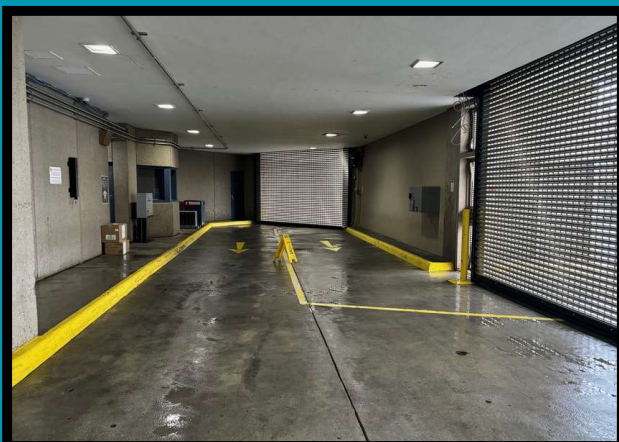
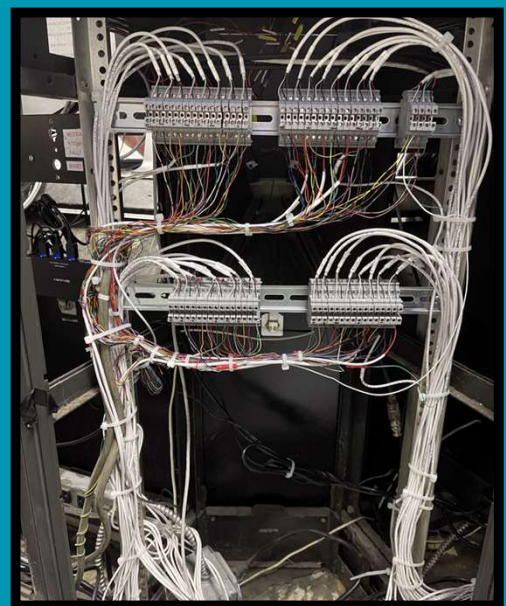
**Dylan Jones, Automation Coordinator:** Performs administration, configuration, design, maintenance, programming, and qualification of assigned Client-Server Computer Systems, Equipment Control Systems, Process Control Systems, and Historical Data Systems.

The Planning and Research Division is a specialized unit, tasked with the implementation and maintenance of technologies used throughout the agency. PR often coordinates with the City's Department of Technology to Technology to research new technology, upgrades to existing tech, and applications. As a Unit, PR manages technological advancements through planning, budgeting, installation, building, and training staff.

The Planning and Research Division provides troubleshooting and resolution for hardware and software issues that are solely the responsibility of the City of Roanoke Sheriff's Office. These systems include resident tablets and kiosks, in-house video surveillance, resident accounting, detention center management systems, and criminal justice information systems. Serving as Data Analysts, PR collects and compiles data for various reports, including Jail Cost report, Census, In-Custody Death Report, Fixed Asset Inventory, Hardware Inventory, and COIN Budget Reports for various agencies such as the Virginia State Compensation Board, Bureau of Justice Statistics, City of Roanoke, and potential vendors. Planning & Reseach also prepares and submits documentation for grant opportunities.

## Accomplishments

- CJIS Certification for IT Staff
- Continuation of Encoder Replacement Project
- Development of Hardware Inventory Management System, used to track technological hardware utilized by the RSO
- NetMotion upgrades
- PC/Laptop replacements
- Continued renovation/upgrades to Main Control
- Remodel/upgrade of Annex Control
- Upgrades to VCIN network
- Updated network cabling throughout Sheriff's Office, Detention Center, and Courthouse
- Additional video monitoring in Detention Center Kitchen
- Sally Port Gate replacement



# Roanoke City Adult Detention Center

The Detention Center Security Division, under the leadership of **Major David Powers, Division Commander** and **Captain Nikki Jenkins, Assistant Division Commander** is responsible for maintaining the security of the facility. The division is structured with four Security Watches, one Lieutenant, and two Sergeants, who oversee both the safety of the residents and the security protocols. Deputies are primarily tasked with executing security rounds and conducting frequent resident searches to ensure a secure environment. Additionally, Civilian Control Room Operators (CROs) are responsible for monitoring movement, observing cameras, and managing access across the detention center.

## Key Changes and Developments:

*WRAP Training:* The use of the WRAP system was consistently reviewed and updated on each shift, ensuring all deputies were trained and knowledgeable on current policies and procedures.

*RCDC Shift Report (Aug 2023):* The introduction of a shift report streamlined communication between Command Staff and shifts, improving operational efficiency and keeping all personnel informed.

*Body Armor Purchase (Aug 2023):* Twelve new, adjustable Level III A body vests, including stab-resistant panels, were provided to deputies for enhanced safety and protection.

*Post-Pandemic Adjustments (Dec 2023):* The detention center returned to pre-pandemic procedures, allowing residents from the same floor to interact and attend programs, while maintaining quarantine protocols to prevent COVID-19 transmission.

*DART Team Formation (Dec 2023):* The Detention Assessment and Response Team (DART) was formed with specialized deputies, trained and deployed for pod searches and heightened security operations throughout the facility.

Training and Procedures:

*Booking Process Update (Mar 2024):* Starting March 1, 2024, a new booking process was implemented requiring all residents (except those with Class 4 Misdemeanor charges) to change into a standardized jumpsuit. This measure is aimed at reducing contraband entry and ensuring clearer identification of residents.

Accomplishments:

*Resident Communication (May 2024):* Our tablet vendor was changed from Smart Communication to Viapath in late May 2024. This transition has given every resident their own tablet in which they can schedule visits/make video calls, take various courses “online”, communicate more regularly with friends and family.

*Resident Safety (June 2024):* Flexible meal trays were implemented June 2024 for residents on suicide watch, step-down protocol, residents of 2S, and other residents with mental health/behavioral concerns.

*Audits (May 2024):* RCDC passed the ACA audit held in May 2024 with 100% on the 62 mandatory requirements!

## **Facility Upgrades and Projects:**

*UbiDuo System (Sept 2023):* A new communication tool for hearing-impaired residents was introduced, facilitating better communication between staff and residents, and easing the process for everyone involved.

*Vending Machine Installation (Sept 2023):* New vending machines were installed in the staff breakroom, offering a variety of energy and protein drinks, with funds from purchases going to the Employee Fund.

*Extra Duty Assignments (Oct 2023):* Sheriff Hash introduced extra duty assignments for RCDC staff outside the facility, providing new opportunities for personnel engagement and development.

*Facility Painting (Oct 2023):* A painting initiative was started with the help of trustees, focused on improving the facility's appearance, starting with the 1st Annex. These developments and initiatives demonstrate the Detention Center Security Division's commitment to maintaining a secure environment, improving communication, and enhancing staff and resident safety, all while advancing the facility's modernization efforts.

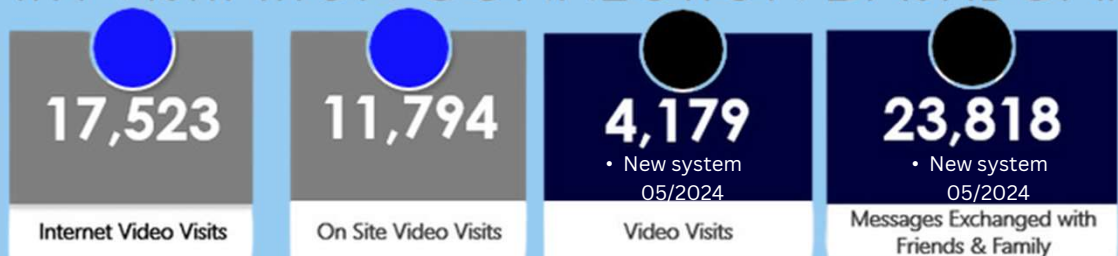
*Remodeling and Abatement (Mar–Nov 2024):* The facility underwent renovations, including the abatement of the magistrate's office and main visitation lobby, part of a larger remodeling project that began in March 2024.

*SallyPort (June 2024):* The Sally Port became operational for LE/Emergency personnel in June 2024 after new gate installation.

# SMART COMMUNICATIONS DASHBOARD



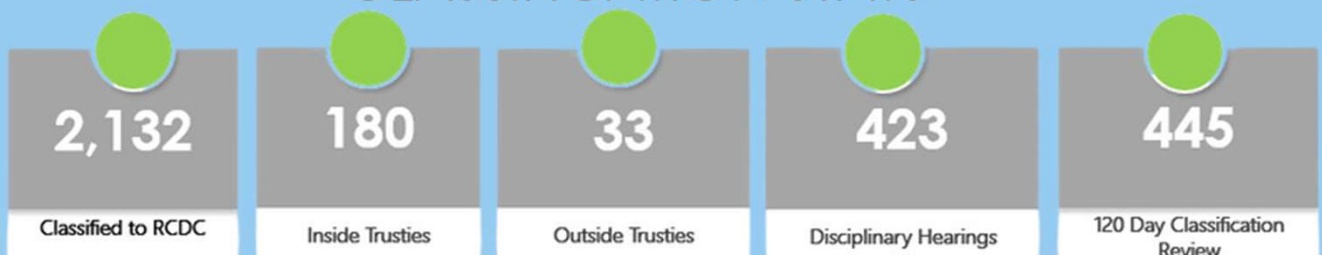
# VIAPATH VISITATION CONNECTION DASHBOARD



# INTAKE & RCDC POPULATION STATISTICS



# CLASSIFICATION STATS



# Graduations



**Cardinal Criminal Justice Graduated Recruits (LE Certified)**  
**Deputy J. Nunley, Deputy J. Craft, Sgt. A. Wimberly,**  
**Deputy J. Navarro, Corp. T. Gunter, Sgt. K. Hale,**  
**Deputy J. Van Beek, and Sgt. J. Norwood Smith**  
**Summer (June–November) 2023:**



**Spring 2024 (January–March): Basic Jailor/Court Services**  
**Deputy A. Brooks, Deputy N. English, Deputy S. Wright, Deputy K. Reid, Deputy R. Fitzgerald**  
**Deputy D. Gagliardi, Deputy X. Cooper, Deputy V. Longenecker, Deputy C. Stump**  
**Deputy R. Provo, Deputy H. Hindman, Deputy R. Pasmore, Deputy S. Marquez**

**Cardinal Criminal Justice Graduated Recruits (LE Certified)**  
**Spring (January–May) 2024:**  
**Sgt. S. Vazquez**  
**Deputy I. Styles**


**CIT Graduates (Detention Center)**  
**October 2023 CIT Graduates:**  
**Sgt. S. Vazquez**  
**Deputy I. Styles**  
**MD J. Jennings**  
**Deputy D. Brown**

# Support Services


The Support Services Division is commanded by **Major John Williams, Division Commander**, and **Captain Angela Traynham, Assistant Division Commander**. This division administers Food Services, Laundry/Property, Medical & Mental Health, Education, Counseling, Religious Services, Inside/Outside Resident Work Programs/Crews, Maintenance, Recreation, and all other Resident Programs.

## Resident Services



The Sheriff's Office is contracted with  for Food Services. A resident trusty kitchen work crew prepares and distributes three hot meals a day to all residents in the Roanoke City Adult Detention Center. Meals include special diets (i.e., diabetic, food allergies, religious dietary restrictions, vegetarian, etc.). Trusty kitchen workers are inspected daily to ensure they maintain the highest standards in grooming and full compliance with all applicable rules.

**Total meals served FY23-24: 403,777.**

Medical Services are provided to residents around the clock by a contracted medical company, . The Health Services Administrator oversees all medical staff including; physicians, physician's assistants, nurse practitioners, nurses, mental health professionals, and medical assistants. Residents are screened by medical staff upon arrival at the facility and receive a complete physical within 14 days. Medical restrictive housing is provided for residents who are too ill to be housed in general population. A pharmacy and medical clinic are on-site. If there is a medical need that cannot be fulfilled by NaphCare, Inc., then the resident will be referred to an offsite specialist for further treatment. NaphCare, Inc. performed 12,907 clinical visits (medical provider appointments, nursing appointments, and mental health appointments) and 329 dental visits during this fiscal year. In addition, medical staff processed 15,444 requests for service and administered 323,095 medication doses. Lastly, NaphCare, Inc. began offering Medication-Assisted Treatment (MAT) continuation services to incoming residents who were verified as being enrolled in a community treatment center prior to becoming incarcerated. 94 residents were provided MAT continuation services during FY23-24. In addition to providing MAT continuation services, 754 residents were successfully detoxed from drugs and/or alcohol during FY23-24.



Recreation is provided at the detention center via two indoor gyms, two outdoor gyms and cardio rooms. **Deputy Matthew Tomblin** facilitates the recreation program, which includes basketball, calisthenics, aerobics and volleyball. Resuming recreation following the pandemic has provided much needed relief to the residents.

## Resident Programs

In September 2022, the Roanoke City Sheriff's Office collaborated with the National Sheriff's Association to launch (R.)I.G.N.I.T.E. (Residents Individually Growing Naturally and Intentionally Through Education) at the Roanoke City Adult Detention Center. The Roanoke City Sheriff's Office was the first agency in Virginia to launch this transformative educational platform. (R.)I.G.N.I.T.E. is modeled after the original program I.G.N.I.T.E. that was founded by Sheriff Christopher Swanson of the Genesee County Sheriff's Office, Michigan.

Through (R.)I.G.N.I.T.E. programming has expanded and provided educational classes and re- entry support to ensure a successful transition back into the community. (R.)I.G.N.I.T.E. incentivizes good behavior and creates an environment of growth for our residents. The Roanoke City Sheriff's Office has collaborated with community organizations, social services agencies, and employers to create a network of support for the residents at the Roanoke City Adult Detention Center.

(R.)I.G.N.I.T.E. Programming, overseen by **Lieutenant Mirhet Sabanovic**, is offered to every resident, regardless of their previous educational experience or learning level. **Ms. Kimberly Lindsey, Rehabilitation Coordinator**, works with our community partners to facilitate classes and visits for our residents. **Ms. Jennifer Hollingsworth-Austin** offers GED/Educational services and **Mr. Ron Marsh** administers Special Education through Roanoke City Public Schools. Some of our Community Partners include Blue Ridge Behavioral Healthcare Inc., TAP Pathway Home, Trinity Fresh Start Culinary Program, and Build Smart Institute. Discharge Planning is facilitated by a Naphcare, Inc. contracted Discharge Planner and community partners. In fiscal year 2023- 2024, 1472 residents participated in programming at the Roanoke City Adult Detention Center.



# Roanoke City Adult Detention Center (R).I.G.N.I.T.E.

Residents Individually Growin Naturally &  
Intentionally Through Education

ANNUAL REPORT  
July 2023 -  
July 2024

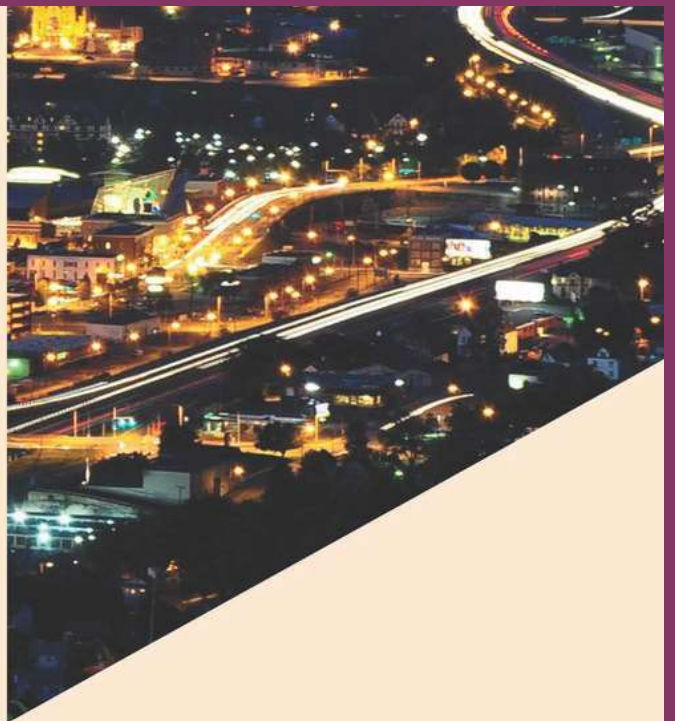


## Introduction

The Roanoke City Adult Detention Center (RCADC) is dedicated to helping residents break the cycle of incarceration through comprehensive educational and rehabilitative programming. Central to these efforts is the **(R.)I.G.N.I.T.E.** (Residents Individually Growing Naturally and Intentionally Through Education) platform, which models its approach after the successful I.G.N.I.T.E. program founded by Sheriff Christopher Swanson of Genesee County, Michigan.

With an average annual population of 366 residents (303 males and 37 females), the Roanoke City Adult Detention Center (RCADC) offers a wide range of programs focused on substance abuse, mental health, education, and faith-based support.

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# (R).I.G.N.I.T.E PROGRAMS

## Aligning with Mission

(R.)I.G.N.I.T.E. emphasizes education, job training, behavioral health, and community reintegration to help individuals transition successfully back into society.

By providing essential tools and promoting good behavior, (R.)I.G.N.I.T.E. aims to reduce recidivism, promote healing, and create a pathway for residents to thrive beyond incarceration.

This includes educational programs, vocational training, life skills workshops, and counseling services.

The ultimate goal is to reduce recidivism and improve the overall well-being of individuals within the Roanoke City Adult Detention Center.

Roanoke City Sheriff's Office partners with over **30 local organizations** and engages more than **60 active volunteers** to provide residents with the resources and assistance they need to successfully reintegrate into society.

## Educational Programs

- GED 1st Annex
- GED 2J
- GED 2nd Annex
- GED 2nd Floor Female
- GED 3rd Floor
- GED ESL
- Roanoke College/ Inside-Out Program

## Re-entry Programs

- Career Support Services
- Pathways/TAP
- RE-ENTRY 1st Annex
- Re-Entry 3rd Floor

## Discharge Planning

- Blue Ridge Forensic Discharge Planning
- Charli Program/ Drop-In Center
- Hope Initiative
- NaphCare Discharge Planning
- Mindset

## Substance Abuse Programs

- AA/NA Male Group
- Brightview
- Female Alpha Programming
- Male Alpha Programming

## Behavioral Health Programs

- Female Trauma Informed Care
- Therapeutic Pod - Activities
- Therapeutic Pod - Dog Training Program
- Therapeutic Pod Roanoke Resource

## Faith-Based Programs

- 2nd Floor Bible Study
- 3rd Floor Bible Study
- 4th Floor Bible Study
- Islamic Study
- Male Freedom Program
- Keys To Freedom Program
- Bible Study- Individual Visit
- Female Freedom Program

# Programs Overview



## Substance Abuse Programs

### Alpha Program (Alpha Pod)

The Alpha Program focuses on substance abuse treatment and recovery, using a 12-step approach. Facilitated by Blue Ridge Behavioral Healthcare, it helps residents develop a relapse prevention plan and gain insight into their substance use issues. The program lasts a minimum of four months and includes group therapy, individual counseling, and educational modules.

- Total Hours: 1,037
- Participated: 39
- Graduates: 13



**Blue Ridge  
Behavioral  
Healthcare**

*Hope Spoken Here*

### Brightview

Brightview offers comprehensive alcohol and substance abuse treatment, providing group sessions on treatment methods, relapse prevention, and community resources for residents transitioning out of incarceration.

- Total Hours: 26
- Participated: 54



### Narcotics Anonymous

The Narcotics Anonymous program provides peer support and a non-judgmental space for residents struggling with addiction. It offers a safe environment for individuals to share their experiences and receive encouragement on their path to recovery.

- Total Hours: 58
- Participated: 39



# Programs Overview



## Re-Entry Programs

### Re-entry 1st Annex & 3rd Floor

The Re-entry Pod supports residents within 90 days of their scheduled release. The program aims to prepare individuals for a successful transition to society by providing life skills, employment readiness, and resources for housing and community reintegration.

- **Total Hours:** 114
- **Participated:** 88
- **Graduates:** 19




### Pathway Home (TAP)

Facilitated by **Total Action for Progress (TAP)** and funded by the U.S. Department of Labor, the **Pathway Home Program** provides career services, job training, and mentorship to help residents secure gainful employment after release. This program is key to reducing recidivism by ensuring economic independence.

- **Total Hours:** 382
- **Participated:** 391



### Career Support Systems

**Career Support Systems** provides community-based employment and support services to individuals with disabilities or barriers to employment. The organization specializes in serving underserved populations, offering personalized job placement and comprehensive employment support services. 

- **Total Hours:** 16
- **Participated:** 15



# Programs Overview



## Educational Program

### GED and Continuing Education Services

The **GED and Continuing Education Program** offers residents the opportunity to earn their GED or take classes in literacy, basic education, or foreign languages. The program includes both classroom and independent study options, with personalized support for each student's learning needs.

- **Total Hours:** 600
- **Total Enrollments:** 299
- **Students Served:** 471
- **GED Graduates:** 2



### Inside-Out Program

The **Inside-Out Program** brings together incarcerated individuals and college students for transformative learning experiences. Participants earn college credit and engage in meaningful dialogue about criminal justice reform and rehabilitation.

- **Total Hours:** 40
- **Participated:** 8
- **Graduates:** 8



ROANOKE  
COLLEGE

### Library Services

Library Services plays a critical role in providing residents with access to educational and recreational materials. This year, the library distributed over 9,000 items to the general population and 1,400 items to restricted housing. Digital resources through tablets have proven to be extremely popular, with nearly 15,000 tablet-related requests handled.

- **Materials Distributed:** 17,600 items (9,269 to the general population, 1,488 to restricted housing, 6,343 electronic books)
- **Tablet Requests:** 14,941 requests
- **Reference Questions:** 936 answered
- **Library Events:** 12 held throughout the year
- **Donations:** 6,054 books and 5,009 magazines





# Programs Overview



## Discharge Planning

Discharge Planning is a crucial program aimed at ensuring residents have access to vital resources such as housing, healthcare, and employment upon release. In partnership with NaphCare, Blue Ridge Forensic Discharge Planning, the CHARLII Program/Drop-In Center, the Hope Initiative, the Mindset Program, and other community agencies, the program provides comprehensive support. Key services include referrals to community organizations for housing, healthcare, and employment, expedited applications for SSI and SSDI benefits, and re-entry bags containing hygiene items and clothing. The CHARLII Program, facilitated by the Council of Community Services Drop-In Center, offers education on HIV, Hepatitis (A, B, C), STDs, and overdose prevention, as well as free HIV and Hepatitis C testing, and connections to treatment, care, and prevention services.

- Total Hours: 414
- Participated: 486



# Programs Overview



## Behavioral Health

### Therapeutic Programming and Behavioral Health Therapeutic Pod

This program, led by Behavioral Health Case Specialists and community partners, focuses on developing essential coping mechanisms, healthy relationships, and setting personal goals for residents.

- Total Programming Hours: 62
- Participated: 30
- Graduates: 8



### Trauma Informed Care

Healing Trauma from the Head to the Heart, a brief intervention for female-identifying residents of Roanoke City Adult Detention Center. The goal of this program is to actively build awareness, reinforce resilience, greater public education and prevention around the conversation of trauma in the lives of those with lived incarceration experiences.

- Total Programming Hours: 82
- Participated: 69
- Graduates: 22



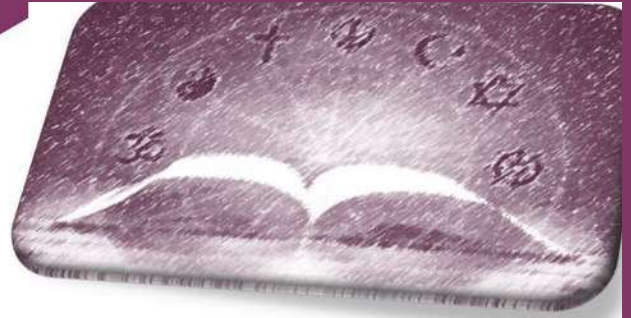
### Paws and Stripes

In collaboration with Angels of Assisi, this unique program connects residents with dogs in need of socialization. Residents benefit from this animal therapy, learning valuable skills in animal care while also gaining personal fulfillment.

- Total Programming Hours: 18
- Participated: 13
- Graduates: 8



# Programs Overview



## Faith-Based Programs

### Faith-Based Programs

Our faith-based programs provide residents with spiritual guidance and life skills development. Key programs like "Keys to Freedom" and "Freedom" equip residents with the tools to build strong, faith-based foundations to remain free after their release.

### Keys to Freedom

Keys to Freedom is a faith-based discipleship study equipping residents to live free and stay free. This 8-week course provides residents with an interactive journey with God to explore.

- **Total Programming Hours:** 33
- **Participated:** 16
- **Graduates:** 11

### Freedom

Freedom is a faith-based, 12-week program. The overall goal of Freedom is taken from John 8:32, "and you will know the truth and the truth will set you free."

- **Total Programming Hours:** 28
- **Participated:** 24
- **Graduates:** 9

In addition to our faith-based programs, we also offer Bible and Islamic studies to all residents at the Roanoke City Detention Center.

- **Total Programming Hours:** 229.5
- **Total Participated:** 206
- **Graduates:** 20
- **Baptisms:** 2

# Participant Outcomes



During the 2023/2024 period, the Roanoke City Adult Detention Center (RCADC) saw significant participation and positive outcomes across its diverse programs. The (R.)I.G.N.I.T.E. initiative continued to be a pivotal component in reducing recidivism and incentivizing positive behavior,

A total of **3,061.5** programming hours were delivered, and notable achievements included **102** residents graduating from programs such as Alpha, Re-entry, GED, Freedom, Keys to Freedom, and Inside-Out.

Additionally, RCADC's collaboration with over 30 local organizations and more than 60 active volunteers helped connect residents with crucial community resources, such as housing, healthcare, employment, and mental health support. With the continued success of its programming, RCADC is helping residents build the skills and support networks necessary for successful reintegration and long-term positive outcomes.



## GRADUATIONS

- Alpha **13**
- Re-Entry **19**
- GED **2**
- Freedom **9**
- Keys to Freedom **11**
- Female Trauma Informed Care **22**
- Roanoke College/ Inside-Out Program **8**
- Paws and Stripes **8**
- Baptisms **2**
- **Total Number of Graduations 102**

## PROGRAMMING HOURS

- Re-entry Programs **512**
- Discharge Planning **414**
- Substance Abuse Programs **1121**
- Behavioral Health **145**
- Faith-Based Programs **229.5**
- Educational Programs **640**
- **Total Hours 3061.5**

## PARTICIPATION

- Re-entry Programs **494**
- Discharge Planning **486**
- Substance Abuse Programs **132**
- Behavioral Health **112**
- Faith-Based Programs **206**
- Educational Programs **471**
- **Total Participants 1901**



## Summary & Conclusion

The Roanoke City Adult Detention Center's 2023/2024 programs continue to show significant promise in reducing recidivism, enhancing public safety, and providing meaningful second chances for residents. Through the continued success of (R.)I.G.N.I.T.E. and other programs, RCADC is fostering an environment where growth and rehabilitation are prioritized. With a network of community partners, educational opportunities, and support services, RCADC is helping residents transition from incarceration to productive and fulfilling lives. As we move into the future, we remain committed to providing transformative programs that change lives and reduce the cycle of incarceration.

# Work Crews

**Sergeant Stacey Peters** manages Resident Work Crews. The Roanoke City Adult Detention Center typically maintains both male and female work crews. During FY23-24 resident work crews and deputies performed general labor equivalent to 17,302 person-hours. This includes 1486 jobs, benefiting the City of Roanoke and non-profit organizations. These tasks include snow removal, grass/lawn maintenance, trash/debris removal, and basic maintenance to the interior, exterior, and surrounding areas of the detention center, courthouse, and Sheriff's Office. Following the COVID-19 pandemic, extensive cleaning protocols are maintained within the detention center. Resident workers assisted with a considerable amount of cleaning, both in their living areas, as well as in common areas of the detention center.

Resident workers also staff the City of Roanoke Wash House. **Deputy Jeremy Bailey** supervises a crew of approximately 2-4 residents, which helps keep the city fleet clean and maintained properly. During this fiscal year, 1529 City of Roanoke vehicles were washed by resident workers at the Wash House.

Many of the RCDC renovations are coordinated and/or performed by the Support Services Division in conjunction with the City of Roanoke maintenance team, as well as other outside vendors. Throughout the fiscal year 2023-2024, there were multiple projects completed that were necessary to maintain the safety, security, and/or functionality of the facility. Some of the larger projects are listed below:

## Upgrades

Detention Center Kitchen Flooring/Renovation Project — This extensive project consisted of replacing all flooring within the kitchen area, to include sloping of specific areas to allow for appropriate water drainage. In addition to the replacement of all kitchen flooring, this project also included; installing a new walk-in cooler/freezer unit, new dishwasher, new 3-compartment sink, new garbage disposal, new shelving, new paint, and new plumbing with updated fixtures. This required a complete shutdown of the kitchen area, relocating kitchen operations to another location within the Detention Center, and planning/coordinates all meal services for residents during the six-week project. Lastly, this project included negotiations with Roanoke County Sheriff's Office and LEAP kitchen to utilize their facilities to assist with meal preparations.

Replaced/upgraded the sally port gates. This included the addition of a bell notification system, which alerts main control operators of law enforcement vehicles requesting entry. Also, lighting in and around the sally port was upgraded to LED lights, which made the area much brighter.

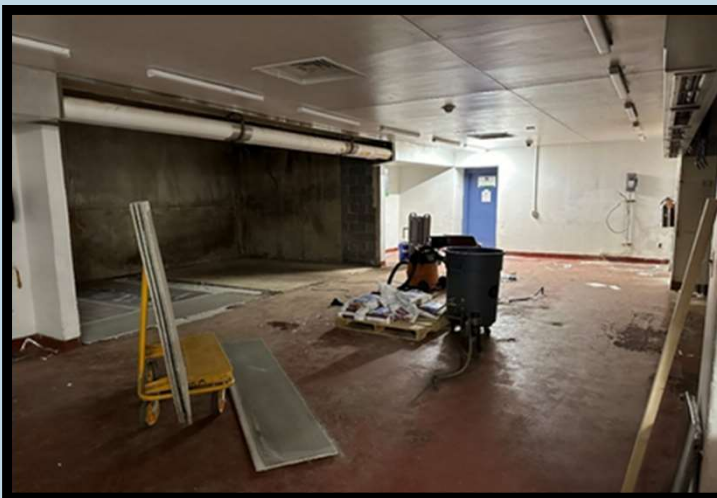
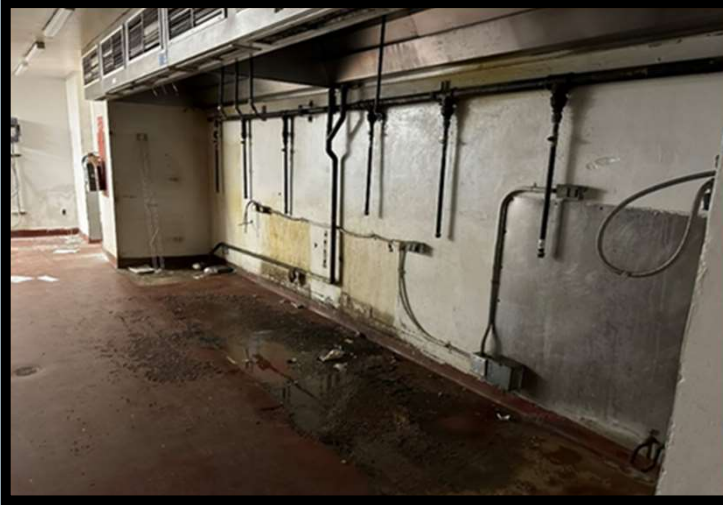
Replaced (2) tilt skillets in the kitchen and (2) washers in laundry.

Hydroponic (Heating) Upgrade — This project is still ongoing and is a continuation of the previous fiscal year.

# Kitchen Project

Before

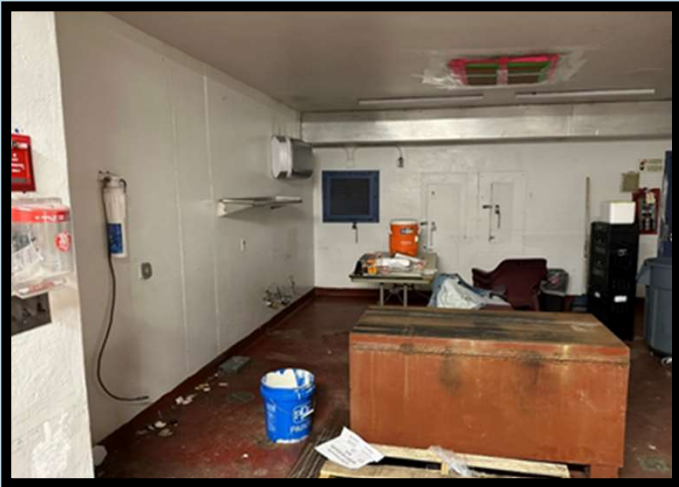
After



# Kitchen Project

Before

After





# Court Security

The Court Security Division has demonstrated unwavering commitment to maintaining a secure, efficient, and professional environment for all those who work within and visit the courthouse. This is made possible through the dedicated deputies assigned to the Oliver W. Hill Justice Center and following the example set by the Leadership Team which includes **Chief Court Security Officer: Major Brian McDaniel, Assistant Chief Court Security Officer: Captain Deatria Muse, Sergeant David Perry: Circuit Court Security, Sergeant Joey Stockton: General District Court Security, Sergeant Ira Call: Juvenile Domestic Court Security, Sergeant Janet Smith: Stand-In Sergeant, and Corporal Jeremy Nicely: Jury Docket Security Management.**

## Accomplishments

Successful Jury Trials Management

The Circuit Court achieved a commendable record of nine successful jury trials without any security-related incidents. This was accomplished under the skilled oversight of Corporal Jeremy Nicely, who is responsible for managing all jury-related security details and ensuring a safe environment for jurors, court personnel, and participants.

## Courtroom Operations & Case Loads (July 2023 – June 2024)

The total number of days the Oliver Hill Justice Center was in session for a total of 263 days across all court divisions, processing a total of 1,775 cases. The breakdown of operations by court division is as follows:

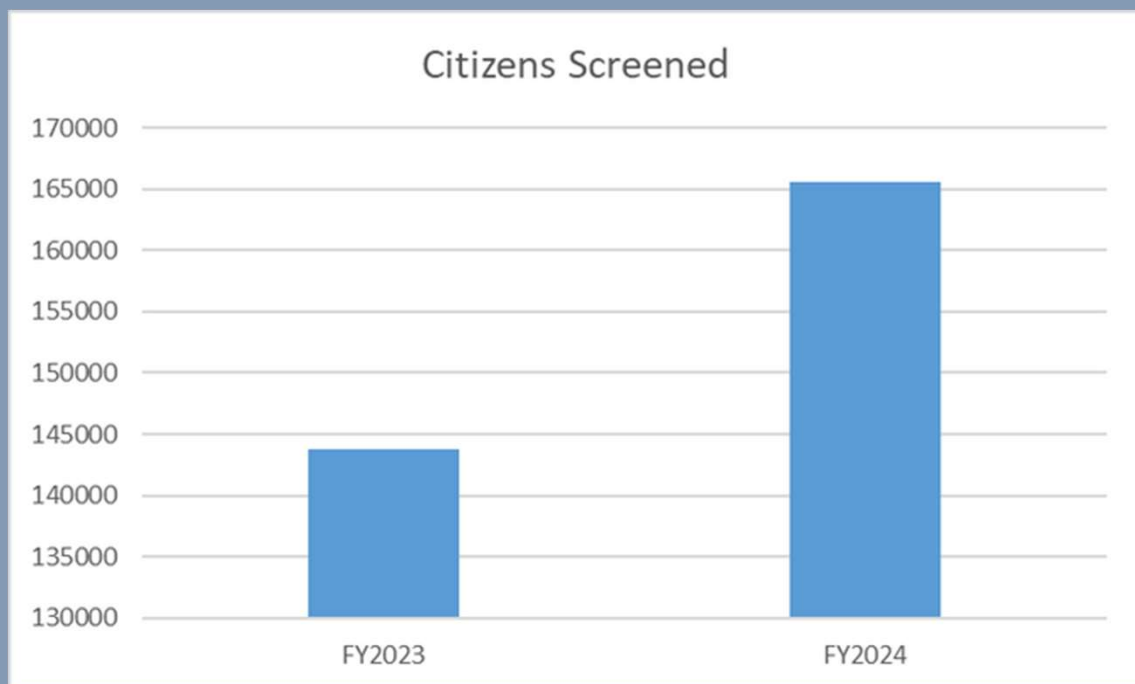
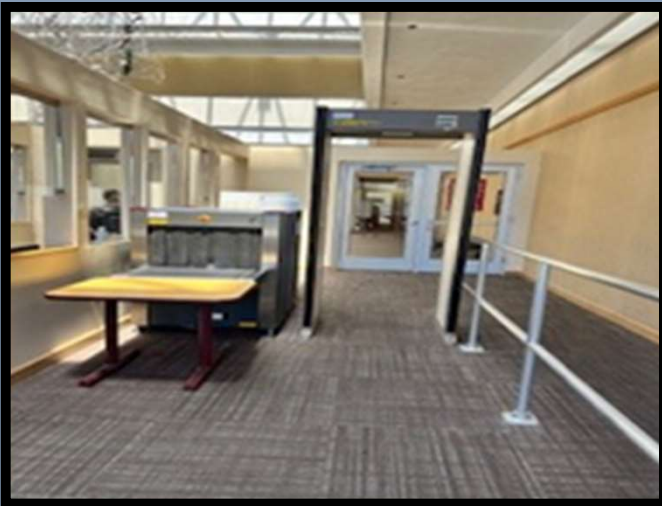
- **Circuit Court:**
  - Courtrooms: 3
  - Cases Heard: 632
- **General District Court:**
  - Courtrooms: 3
  - Cases Heard: 648
- **Juvenile and Domestic Court:**
  - Courtrooms: 3
  - Cases Heard: 495



These statistics highlight the robust workload handled by the court system, and the role of Court Security in ensuring the safe and smooth operation of each session.

## Security Screening & Public Access

Ensuring the safety of all courthouse visitors remains a top priority. During the fiscal year 2023-2024, the Oliver Hill Justice Center successfully screened a total of: 113,026 people who entered through the central atrium and 52, 619 who entered through the side entrance, totaling 165,645 total screenings. These screenings are a critical part of our ongoing efforts to ensure that the courthouse remains a secure space for all who need to access its services.



# Court Hold Operations: Key Data

## Video Arraignment Cases (Other Jurisdictions & Federal Cases)

The Court Security Division facilitated 308 video arraignment cases involving individuals from other jurisdictions and federal video hearings. These video arraignments help to streamline the judicial process by allowing defendants to participate in hearings remotely, while maintaining a secure and controlled environment within the courthouse.

### In-Custody Resident Video Hearings

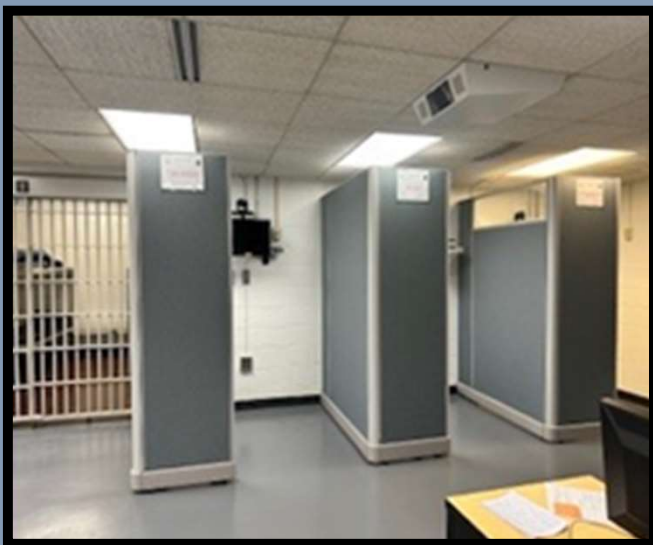
There were 1,583 video hearings conducted for in-custody residents, including:

- **Arraignments**
- **Sex-offender parole hearings**

These video hearings are a vital part of ensuring that individuals in custody can continue to participate in legal proceedings without the need for physical transportation to the courthouse. This not only ensures the safety of both the individuals involved and the public, but also significantly reduces the logistical challenges associated with transporting in-custody residents.

### Fingerprinting Services for All Courtrooms

In the past fiscal year, a total of 282 fingerprinting sessions were completed across all three courtrooms. Fingerprinting is an essential part of the intake and processing of individuals involved in court proceedings. It is critical to ensuring accurate records and compliance with legal requirements for identification.



## Expansion of Transportation Services

In an effort to improve accessibility and ensure equitable transportation options for all, the Court Security Division is pleased to announce the expansion of transportation services. A handicap-accessible van was added to the fleet, allowing us to better serve individuals who require handicap assistance during their transport. This expansion underscores the agencies commitment to providing all individuals with equal access to services.



### Transportation Totals for July 01, 2023, to June 30, 2024.

Prisoners Transports to Correctional Facilities (77)  
Prisoners transported to local mental facilities (66)  
Prisoner transports to out-of-town facilities (9)  
GS4 alternative company transported to out-of-town facilities (21)  
Mental Hygiene warrants served a total of (411)  
Civil Transports (52)  
Prisoners transports to local hospitals (93)  
Juvenile Prisoners transported to local juvenile facilities totals (168)  
Juvenile Prisoners transported to/from out-of-town juvenile facilities (35)  
Prisoners transported from the jail to court holding (Each resident is counted four times: coming to court holding, going to court, returning from court, then from court holding back to the jail. A total of (22,456) residents were transported.  
Prisoners transported to/from court facilities from other jurisdictions (4,308)  
Prisoners transported to/from local jails (376)  
Prisoners transported from out-of-town facilities (127)  
Prisoners transported from out-of-state facilities (25)  
Total residents transported Jul 23 - Jun 24 (23,200)  
Total miles traveled from Jul 23- Jun 24 (167,988)  
Extradition trips (7)

## Court Security Civilian Operator

There is now a dedicated civilian operator. Transferring from RCDC, **CRO Ugalde** has been a great asset to the division as she oversees the rosters, records the recognizance forms and protective orders, manages camera surveillance, records the transport pick-ups, and ensures the security of the entry gates for judges, civilian staff, and deputies.

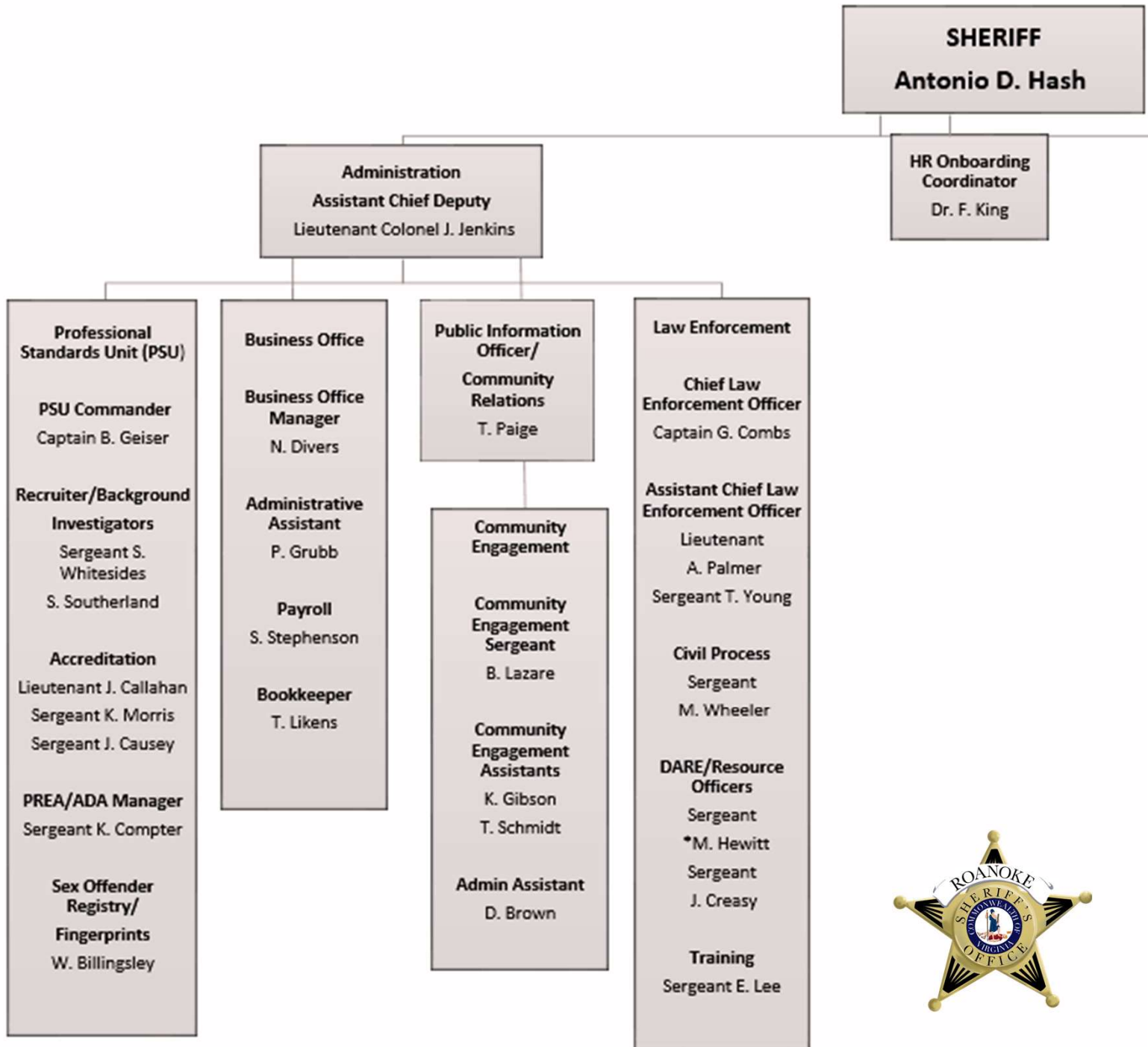


## Court Security Emergency Preparedness Training

In January 2024, Sergeant Hewitt and Sergeant Call facilitated training for the courtroom deputies. The training covered threat assessments, court security, and emergency response, emphasizing the importance of maintaining safety within the courthouse.



# ADMINISTRATION



# ON-BOARDING

In January 2024, a comprehensive Onboarding Process was introduced and administered by **Dr. Fatimah King** to enhance the integration and support of new personnel joining our organization. This structured approach ensures that all new hires, volunteers, contractors, and other key stakeholders receive the necessary training and resources to succeed in their roles while maintaining a high standard of service and security.

## **Key Elements of the Onboarding Process:**

### **New Hire Orientation:**

For sworn officers, civilian staff, NaphCare, and Trinity personnel, a 16-hour orientation program has been implemented, held on Tuesdays and Wednesdays during the first week of the pay period. This orientation provides new employees with an in-depth introduction to departmental policies, procedures, and expectations, ensuring they are well-prepared to contribute to our mission from day one.

### **Volunteer Orientation:**

A separate 3-hour orientation has been established for third-party vendors, contractors, and civilians who contribute to our operations. Held once a month, this session familiarizes these individuals with our safety protocols, operational requirements, and the values of our organization, ensuring a smooth and effective partnership.

### **Clergy Orientation:**

To ensure pastors and other clergy members working within our facilities are fully informed, a 3-hour orientation is provided on an as-needed basis. This orientation focuses on the unique responsibilities of clergy within the organization, including guidelines for confidentiality, visitation, and pastoral care.



## Classification of Individuals processed through Onboarding:

Date	Civilian	Sworn	NaphCare	Volunteers	Clergy	Trinity
9-Jan	2					
11-Jan				2		
19-Jan				1		
23-Jan	2	1	2			
6-Feb		1				
20-Feb			2			
27-Feb					3	
5-Mar		2	2			
13-Mar				11		
2-Apr		1	3			
16-Apr		2				
22-Apr				5		
30-Apr		1	3			
14-May		1		2		
28-May		2	2			
11-Jun		2				
25-Jun	3	4	3			1
9-Jul		1				
18-Jul				7		
23-Jul		2	1			
20-Aug	1	1				
	8	21	18	28	3	1

Total:79



# PROFESSIONAL STANDARDS UNIT

## Accreditation

This department includes **Lieutenant Jennifer Callahan - Accreditation Manager**, **Sergeant Katrina Morris - Assistant Accreditation Manager**, **Sergeant Kevin Compter - Prison Rape Elimination Act (PREA) and American Disabilities Act (ADA) Manager**, **Sergeant Timothy Tompkins- PREA**, and **Sergeant James Causey - CALEA Assistant Accreditation Manager** (currently pursuing accreditation).



**NATIONAL COMMISSION ON CORRECTIONAL HEALTH CARE**



In FY 2023-2024, our team conducted a comprehensive review of all policies and made necessary adjustments to improve service quality. We engaged in several internal audits at both state and federal levels. Additionally, we successfully retained our accreditation with the Virginia Department of Corrections, the American Correctional Association, the National Commission on Correctional Health Care, and the Prison Rape Elimination Act (PREA). We were awarded VLEPSC Accreditation in October 2023.

The Accreditation Department plays a vital role in keeping us updated on industry standards and changes, which ensures that our daily operations run smoothly and effectively.



# Recruitment

The Recruitment Team, comprised of **Sergeant Whitesides and retired Sergeant Southerland**, play a crucial role in building a strong and effective agency. Recognizing that our success hinges on the quality of our personnel, this team is committed to identifying and attracting top candidates who embody the values and standards of our organization.

Effective recruitment is essential not only for filling positions but for ensuring that we have individuals who are equipped to meet the challenges of our daily mission. By focusing on quality over quantity, they help cultivate a workforce that is skilled, dedicated, and aligned with our agency's goals.

Through targeted outreach, and a commitment to fostering a positive candidate experience, the Recruitment Team ensures that our agency remains staffed with the best professionals, ultimately enhancing our capacity to serve the community effectively.

To keep up with the competitive state of recruiting against not only the six (6) other agencies within the valley, but the surrounding jurisdictions as well; RSO received approval to cease online testing.

## **FY Accomplishments**

- Collectively conducted (292) background investigations to include:
  - Deputy sheriff's
  - Control room operators
  - Civilians employees
  - RSO volunteers
  - Roanoke City Clerk employees
- RSO Recruiting Division added (2) new software systems to assist with investigations and crime analysis reports/backgrounds. These include:
  - *LINX* , allows local and state agencies to share their law enforcement records with others to assist with investigations and crime analysis across jurisdictional lines. Investigators can find, identify and analyze suspects, relationships, criminal methods of operation, histories and mugshots all via a single intuitive secure web based user interface.
  - *JusticeXchange*, is a software network that shares booking information. Currently JusticeXchange leverages records from thousands of local, state and federal justice information systems and other public records databases.

# Recruitment Statistics

- School Resource Deputies
- The Roanoke City Sheriff's Office is responsible for (17) elementary schools, with SRO/DARE Officers assigned to multiple schools.
- Recruiting division conducted (8) background investigations
- RSO hired (8) SRO's

**As of August, all Roanoke City Public Schools will be fully staffed with a RSO School Resource Deputy in every school.**

- Deputies
- RSO had approximately (200) applicants apply for deputy sheriff.
- Recruiting division conducted (63) background investigations
- RSO hired (36) deputies to include:
- new deputies,
- certified jail/court services
- part-time
- certified Law Enforcement SRO Deputies.



NaphCare (medical provider)

- Recruiting division conducted (94) background investigations
- (76) Applicants approved by command staff and referred to NaphCare for employment to include:
- Radford student nurses
- PRN
- RN
- Mental health clinicians
- Dental assistant
- Dentist
- Nurse practitioner

- Trinity (food services provider)
- Recruiting division conducted (9) background investigations
- (5) Applicants were approved by command staff and referred to Trinity for employment to include:
  - Food service director
  - Assistant director
  - Assistant manager
  - Supervisor
    - Control Room
- Recruiting division conducted (25) background investigations
- RSO hired (17) CRO's
  
- Civilians
- Recruiting division conducted (93) background investigations
- (76) Applicants were approved by command staff to include;
  - Programs
  - Community Engagement
  - RSO civilian employees/volunteers
  - Courthouse/clerks
  
- Recruiting events
  
- During the fiscal year, the Recruiting Division attended an array of job fairs and great efforts were made to help the agency stand out amongst a sea of others, due to the state wide shortage of potential candidates.

**Event Location City**

Guns and Hoses Hockey Game Berglund Center Roanoke  
 Ferrum College Career Fair Ferrum College Ferrum  
 Roanoke College Career Fair Roanoke College Roanoke  
 Western Virginia Community Career Fair Virginia Western Community College Roanoke  
 Western Virginia Community Career Fair Virginia Western Community College Roanoke  
 Roanoke City Job Fair Berglund Center Roanoke  
 RCPS Works 2024 Berglund Center Roanoke  
 VW Spring Fling Virginia Western Community College Roanoke



# LAW ENFORCEMENT

The Law Enforcement Division is commanded by **Captain Gayle Combs, Lieutenant Andrew Palmer, and Sergeant Timothy Young**. This division is responsible for Civil process, School Resource Officers, and Community/Tactical Security, and also aides in enforcing traffic laws issuing summons and warning tickets as appropriate.

The Law Enforcement Division has made significant strides over the past year, continuing to play an integral role in supporting the broader law enforcement efforts in our community. With a commitment to maintaining public safety and supporting the needs of the Roanoke City Police Department, the division has seen growth in both its staffing and capabilities.

## Key Achievements

### *Staffing and Expansion*

The ranks of the Law Enforcement Division have grown with the addition of several law enforcement-certified deputies. These deputies are assigned to the School Resource Officer (SRO) program, enhancing safety and support within our schools. We look forward to the continued growth of this team and the potential for these deputies to engage in further law enforcement opportunities as they become available.

### *Steady Operational Output*

The Law Enforcement Division's productivity remains consistent with previous years, with summonses, traffic enforcement, and arrests continuing at a steady pace. This demonstrates the division's ongoing commitment to maintaining public safety and upholding the law across our jurisdiction.

### *Technology and Integration*

As part of an ongoing effort to enhance the capabilities of the division, the Sheriff's Office was granted access to the Computer Aided Dispatch (CAD) system under the umbrella of the Roanoke City Police Department. Currently, six deputies are integrated into the CAD system, which allows them to receive real-time updates and responses to calls for service. This access to Mobile Data Terminals (MDTs) is a critical advancement, improving the division's ability to respond to incidents in a timely and efficient manner.

### *Field Training Officer (FTO) Program*

The Law Enforcement Field Training Officer (FTO) program has proven to be an invaluable asset in the development of new deputies. Under the vision of Sheriff Hash, this program has introduced deputies to various aspects of law enforcement, including responding to calls for service, managing traffic accidents, and conducting traffic enforcement. The success of this program reflects the dedication of all involved in its creation and implementation.



# Business Office

The Business Office is comprised of four civilian employees who ensure all of the Roanoke City Sheriff's Office financial records and documentation are in order. This team consists of **Nancy Divers, RSO Business Coordinator** whose responsibilities include supervising the HR/Finance Dept. and processing all the new hire paperwork and benefits meeting both city and state requirements. Additionally assisting external and internal customers/citizens as needed. Ensures Monthly Comp Board balancing, process Worker's Compensation claims and assists within the department.

**Patience Robinson, Administrative Assistant III** oversees the City P-Card transactions, monthly coding, trips & travel, contracts, purchase orders and pay department monthly bills.

**Taylor Likens, Account Clerk** is responsible for Resident accounting, daily bookkeeping/weekly deposits, general account inquires, release of funds and commissary. Other functions are Canteen accounting, Employee accounting and City processing deposits.

**Samantha Stephenson, Payroll Clerk**, processes paperwork and enters any overtime /off-duty invoices to employee timesheet. Monitors notes and emails for any missed punches or timesheet adjustments

## Special Recognition

Nancy Divers, won the Western Region Jail Association 2023 Civilian of the Year Award.



# Community Engagement

In October 2023, the agency created its first Community Engagement Team which is comprised of dedicated deputies and civilian staff.

## **Mission, Vision, and Values**

We are committed to enhancing the relationship between law enforcement and the community. Our focus is educating the community on our agency's responsibilities, ensuring every citizen is heard, valued, and safeguarded, collaborating with local community organizations, and when a need arises, acting as a liaison for citizens with the resources available.

In everything we do, we stay committed to Sheriff Hash's motto,  
**We Do It Better Together!**



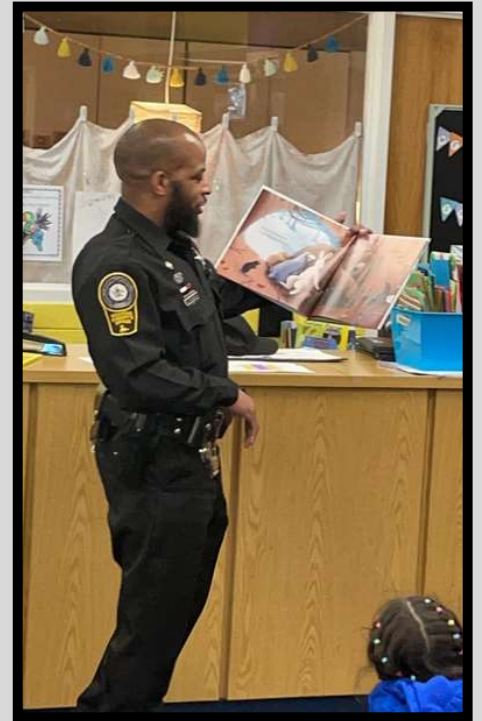
This team is led by, **Tameka Paige, Community Relations Specialist/Public Information Officer** and includes **Community Engagement Sergeant Brandi Lazare, Community Engagement Specialists Kala Gilbert and Te'Ana Schmitt, and Administrative Assistant, Deborah Brown.**







**All divisions within the agency are committed to serving the community. Examples include TRIAD, HEAT, Thanksgiving Giveback, National Hot Dog Day, Shop with a Cop, Halloween Bash.**



# School Friends

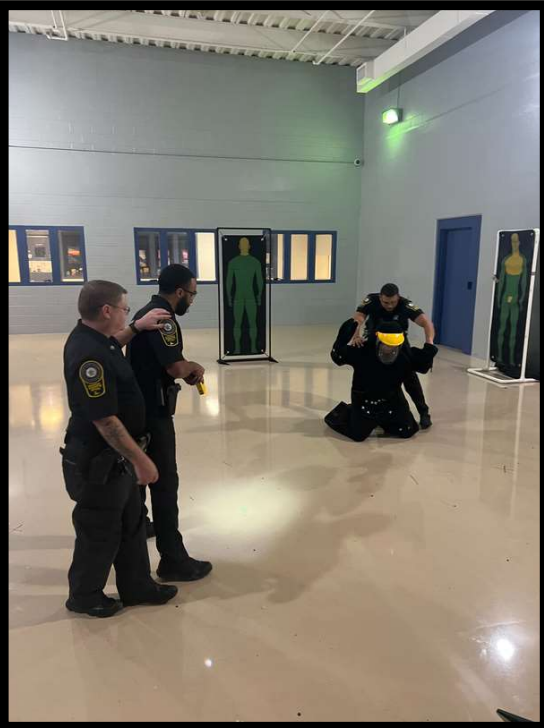


**2023 Blue Ridge PRSA Summit Award Winner** for Safety Starts with you campaign.

In conjunction with RVTV, RSO received three Summit Awards from PRSA Blue Ridge recognizing excellence in public relations, plus the outstanding honor of Lin Chaff Award for Creativity!

School Friends was created by Sergeant Porter as a new and innovative way to deliver safety messages to our school age students.

# Trainings





# Promotions



Captain Young promoted to Colonel

Lieutenant Geiser promoted to Captain (PSU)

Sergeant Callahan promoted to Lieutenant (Accreditation)

Deputy II Kenneth Hale to Sergeant (Watch IV)

Deputy II Joey Stockton to Sergeant (Courts)

Deputy Causey promoted to Sergeant (Accreditation)

Deputy Ferrell promoted to Corporal (Court Security Division)

Deputy Lawton-Gunter promoted to Corporal (Court Security Division)

Deputy Wloczewski promoted to Corporal (Services Division)

Deputy Goodman promoted to Corporal (DARE/SRO)

Deputy Brown promoted to Deputy Sheriff II (DARE/SRO)

Deputy Burnett promoted to Deputy Sheriff II (Watch I)

Deputy Eanes promoted to Deputy Sheriff II (Watch II)

Deputy Henderson promoted to Deputy Sheriff II (Watch I)

Deputy Hearn promoted to Deputy Sheriff II (Watch IV)

Deputy Johnson promoted to Deputy Sheriff II (Watch I)

Deputy Rauchett promoted to Deputy Sheriff II (Watch I)

Deputy St. Clair promoted to Deputy Sheriff II (Watch II)

Deputy Swortzel promoted to Deputy Sheriff II (Watch II)

Deputy Whitt promoted to Deputy Sheriff II (Watch II)

## **Appointments**

Deputy Graham appointed to Master Deputy (Watch III)

Deputy Hall appointed to Master Deputy (Watch III)

Deputy McRae appointed to Master Deputy (DARE/SRO)

Deputy Nance appointed to Field Training Officer (Records)

Deputy Francis appointed to Master Deputy (Watch IV)

Deputy Randle appointed to Field Training Officer (Watch IV)



# Farewell

As we reflect on another year of progress and growth, we take a moment to honor and express our deepest gratitude to those who have retired from our department. Thank you to Colonel James Ferguson, Sergeant Jeff Jones, Sergeant Kevin Lester, Sergeant David Lester, Corporal Doug Cunningham, and Deputy Sheriff II Lebreska Whitaker. Your dedication, hard work, and service have left an indelible mark on our organization and the community we serve.







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